



# The Football Association of Wales

## Adult Player Privacy Notice

### What is the purpose of this document?

The Football Association of Wales ("the FAW") is a "data controller". We are responsible for deciding how we hold and use personal information about you. You are being given a copy of this privacy notice because you wish to be registered to play football (in any of its forms) under the governance of the FAW. It makes you aware of how and why your personal data will be used and how long it will usually be retained for. It provides you with certain information that must be provided under the General Data Protection Regulation ((EU) 2016/679) (GDPR).

### Data protection principles

We will comply with data protection law and principles, which means that your data will be:

- Used lawfully, fairly and in a transparent way.
- Collected only for valid purposes that we have clearly explained to you and not used in any way that is incompatible with those purposes.
- Relevant to the purposes we have told you about and limited only to those purposes.
- Accurate and kept up to date.
- Kept only as long as necessary for the purposes we have told you about.
- Kept securely.

### The kind of information we hold about you

In connection with your application to be registered to play football, we will collect, store, and use the information that you have provided us with when completing the appropriate FAW Player Registration Form.

### How is your personal information collected?

We collect personal information about players from you, your club, the league that your club plays in and the Area Association to which your league is affiliated as well as any appropriate data that can be obtained from a publicly accessible source.

## **How we will use information about you**

We will use the personal information we collect to register you to play football, to comply with our own Rules and Regulations and to comply with our legal or regulatory requirements to FIFA, UEFA and any other appropriate body involved in the governance of football in Wales or elsewhere. Your information may be used by the FAW in relation to disciplinary offences, to register transfers and for the proper administration of competitions overseen by the FAW.

## **If you fail to provide personal information**

If you fail to provide information as requested on the appropriate FAW Player Registration Form we will not be able to process your registration and in those circumstances you will not be registered to play football under the governance of the FAW.

## **Information about criminal convictions**

We do not envisage that we will process information about criminal convictions in relation to an application to be registered to play football under the governance of the FAW.

## **Automated decision-making**

You will not be subject to decisions that will have a significant impact on you based solely on automated decision-making.

## **Data Sharing**

We will only share your personal information for the purposes of processing your application to be registered to play football, to comply with our own Rules and Regulations, to comply with our legal and regulatory obligations to UEFA, FIFA any other appropriate body involved in the governance of football in Wales (including Area Associations or leagues) or elsewhere, with the FAW Trust, in accordance with any legal obligation on the FAW, with First Sports International or any other third party contracted to administer our Player Registrations Portal or My Club portal and with authorised users of the My Club Portal.

All our third-party service providers and other entities in the group are required to take appropriate security measures to protect your personal information in line with our policies. We do not allow our third-party service providers to use your personal data for their own purposes. We only permit them to process your personal data for specified purposes and in accordance with our instructions.

## **Transferring Information outside the EU**

We may transfer the personal information we collect about you outside the EU in order to comply with our legal and regulatory obligations to UEFA, FIFA any other appropriate body involved in the governance of football in Wales or elsewhere. Depending on where that information is transferred there may or may not be an adequacy decision by the European Commission in respect of that country. This means that a country to which we transfer your data may not be deemed to provide an adequate level of protection for your personal information. However, to ensure that your personal information does receive an adequate level of protection we will only transfer that information which is strictly necessary to comply with our legal or regulatory obligations and only to those parties that have a right to receive that information.

## **Data security**

We have put in place appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. We limit access to your personal information to those employees, agents, contractors and other third parties who have a legitimate need to access your personal data for the purposes of player registration and the proper administration of football in Wales. They will only process your personal information on our instructions and they are subject to a duty of confidentiality. We have put in place procedures to deal with any suspected data security breach and will notify you and any applicable regulator of a suspected breach where we are legally required to do so.

## **How long will you use my information for?**

We will retain your personal information for no longer than necessary and in accordance with our legal obligations and our regulatory obligations to UEFA, FIFA or any other appropriate body involved in the governance of football in Wales or elsewhere. After this period, we will securely destroy your personal information in accordance with applicable laws and regulations.

## **Rights of access, correction, erasure, and restriction**

### **Your rights in connection with personal information**

Under certain circumstances, by law you have the right to:

- **Request access** to your personal information (commonly known as a "data subject access request"). This enables you to receive a copy of the personal information we hold about you and to check that we are lawfully processing it.
- **Request correction** of the personal information that we hold about you. This enables you to have any incomplete or inaccurate information we hold about you corrected.
- **Request erasure** of your personal information. This enables you to ask us to delete or remove personal information where there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your personal information where you have exercised your right to object to processing (see below).
- **Object to processing** of your personal information where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground. You also have the right to object where we are processing your personal information for direct marketing purposes.
- **Request the restriction of processing** of your personal information. This enables you to ask us to suspend the processing of personal information about you, for example if you want us to establish its accuracy or the reason for processing it.
- **Request the transfer** of your personal information to another party.

If you want to review, verify, correct or request erasure of your personal information, object to the processing of your personal data, or request that we transfer a copy of your personal information to another party, please contact the Privacy Officer in writing.

## **Privacy Officer**

We have appointed a Privacy Officer to oversee compliance with this privacy notice. If you have any questions about this privacy notice or how we handle your personal information, please contact the Privacy Officer. You have the right to make a complaint at any time to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues.